

Information About HAPA One a Coventry Health Care Plan **Automatic Premium Payment Plan**

What is Coventry Health Care Plan's automatic premium payment plan?

Coventry Health Care Plan's automatic premium plan is a convenient way to make payment to Coventry. To begin, you sign an authorization which allows Coventry to withdraw your premium from your checking account on the 10th of each month, then you simply need to deduct the payment from your checkbook each month.

What are the benefits of using the automatic premium payment plan?

- ◆ **Your payment is taken care of even when you are on vacation or out of town.**
- ◆ **You do not have to worry about forgetting to mail your payment or Coventry receiving it on time.**

Does my bank participate?

Coventry Health Care Plan's automatic premium payment plan can access your checking account at practically every bank, saving and loan, and credit union in the United States.

What if I change banks or bank accounts?

Call and ask us for a new authorization form, complete it , and return it to us at least 5 days before the effective date of the withdrawal or the 5th of the effective month.

How do I terminate coverage and stop the automatic premium payment?

Termination requests must be faxed and received prior to the end of the month before the termination date (ex: Termination 10/01/05 must be received by 9/30/05). Your automatic withdrawal will not stop unless the termination request is received by the end of month prior to the next withdrawal. Termination requests can be faxed to (866)635-9392 attn: Accounts Receivable ACH Department. If termination requests are not received prior to this date the member is responsible for any fees incurred by their bank.

How do I know the withdrawal has been made from my account?

Most financial institutions will indicate the withdrawal on your bank statement. A few institutions will include a paper document with your statement.